

87 Nepperhan Ave
Room 212
Yonkers, NY 10701

CITY OF YONKERS
KEYMAKER
LICENSE APPLICATION

Phone: 914-377-6808
Fax: 914-377-6811
Website:
www.YonkersNY.gov

INSTRUCTIONS FOR USING THIS FORM

Please Note:

If the required supporting documents are not submitted with the application, it will result in the delay and/or denial of the application.

Requirements:

1. Application and Police Department Affidavit must be signed by the applicant before a Notary Public.
2. Provide two (2) passport-sized photographs taken within (30) days of application date.
3. Return all required documents to the Office of Licensing/Consumer Protection, who shall forward application to the Commissioner of Police for approval prior to licensing.
4. Provide a copy of a valid NYS Driver's License issued by the Motor Vehicle Department. If you do not have a NYS Driver's License, a copy of a Motor Vehicle issued NY State ID Card is required.
5. Provide the names, addresses, and telephone numbers of five (5) character references along with application.
6. A U.S. Postal Money Order in the amount of \$125.00, made out to City of Yonkers, (for the fingerprinting/ background process done by the Yonkers Police Department), must be submitted with application. The Yonkers Special Investigations Unit will contact you to set up an appointment to complete the fingerprinting process.

LICENSING FEES AND EXPIRATION DATE

\$150.00/term License expires February 28th following date of issuance.

FIVE (5) CHARACTER REFERENCES

NAME	ADDRESS	PHONE #

Mike Spano, Mayor
Kerry O'Brien Hess, Director

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Pursuant to the provisions of the Code of the City of Yonkers, I the undersigned respectfully petition for the below-listed license in the City of Yonkers, and for that purpose, I hereby provide the following answers to the questions contained herein.

Name: Social Security #:

Address:

City: State: Zip:

Home Phone #: Cell #: E-mail:

Date of Birth: Sex: Height: Hair Color: Eye Color:

Are you a citizen of the United States?

If not, please provide a copy of your INS A Card and #:

Type of Business (if incorporation, please state):

Address: State: Zip:

Telephone: E-mail:

Have you ever been arrested or convicted of a crime?

If yes, explain:

License #: Date Issued:

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I, _____, being duly sworn, deposes and says that all of the answers in the foregoing application are true, and that the photographs attached hereto were taken within thirty (30) days of the date of this application.

Signature/Date: _____ Print name: _____

Notary Public

FOR POLICE DEPARTMENT USE

A search of the files in our Bureau of Criminal Identification was negative relative to subject. Subject's application is forwarded herewith:

Police Investigation Report establishes that at the time of the background check, nothing was found that should prohibit the granting of a license.

Case number _____

Signature of Police Commissioner: _____ Date: _____

Mike Spano, Mayor
Kerry O'Brien Hess, Director



City of Yonkers
POLICE DEPARTMENT
104 South Broadway
Yonkers, New York 10701
377-7235

STATE OF NEW YORK)
COUNTY OF WESTCHESTER)
CITY OF YONKERS) SS:

I, _____,

Being duly sworn, depose and state that I am _____ years of age, being born on the
_____ day of _____, _____, in the City/Town/Village of _____
_____, in the State of _____.

I presently reside at _____,
in the City/Town/Village _____,
State of _____, with my _____.

I am presently employed as a _____,
by _____.

I do hereby solemnly swear under oath that I have never been arrested or convicted of
any crime, anywhere or at any time.

I make this statement with full knowledge that if same is not the truth, I will be liable
to the criminal charge of perjury for giving false information.

Signed: _____

Witness: _____

Witness: _____

SUBSCRIBED AND SWORN TO BEFORE ME

THIS _____ DAY OF _____, 20____.
